

# CAREER OPPORTUNITY

Caledonia Nordic Ski Club, PO Box 1243, Prince George BC, V2L 4V3

## Club Head Coach

The Caledonia Nordic Ski Club is an organization of over 1800 members in Prince George BC and has a large enrollment in well-developed programs. Club athletes compete and medal in biathlon and cross country regional races, NORAM events, National Championships and also represent Canada at high level events such as the World Youth Junior Championships. As the head coach you will lead volunteer coaches in the implementation of the CCC Long Term Athlete Development Model within the club through program development, support and involvement. Our club mandate is to provide programs for the continual improvement of skiing and biathlon from introduction to national excellence for all ages and abilities.

**Reports to:** General Manager      **Location:** Otway Nordic Centre, 8141 Otway Road Prince George BC. P: 250 564 3809

### Specific Accountabilities:

- Personal Development - Implement a personal development plan to reach certification for NCCP Competition Coaching Development for Train to Compete (CCD-L2C) within a maximum of two years. Maintain a personal coaching career plan with continuous improvement and growth.
- Program Development – Work with the Director of Programs, program leaders and volunteer coaches to align existing programs with the LTAD model and develop new programs to keep members in the club and the sport regardless of their ski goals or abilities.
- Athlete Development – Develop or oversee the development of annual training programs for club skiers. Actively recruit and coach athletes from the Learn to Train LTAD stage to the Learn to Compete LTAD stage. Implement yearly training programs open to all club members. Support club athletes at regional, provincial and national events.
- Coaching Development - Lead the development of coaching capacity within the club to meet the needs of all athletes. Develop overall coaching plans for the club, contribute to budgeting for and oversee implementation of plans annually. Become a CCC Learning Facilitator to enable hands on training of volunteer coaches. Mentor volunteer coaches and assist them in building personal coaching development plans and personal training programs for athletes. Deliver technical ski sessions for volunteer coaches.
- Administration – Assist the LTAD Committee with annual operating plans for each program with budgets and measureable outcomes. Provide a monthly written progress report to the General Manager with respect to planned tasks, achievements and the status of club programs.
- **Qualifications:**
- Will be familiar with the CCC Long Term Athlete Development model.
- Will have high performance Nordic ski experience, a strong technical and academic training in sport and cross country skiing and have.
- Will have a multiyear commitment to coaching and personal development plan endorsed by a sanctioning sport body to reach the NCCP certification level of Competition Coaching Development for Train to Compete (CCD-L2C) within a two year timeframe.
- Will have skills in basic computer applications such as MS Word, Excel, and PowerPoint.

### Demonstrated Abilities:

- Good communication skills and the ability to work in a dynamic team environment.
- Good organizational and interpersonal skills.
- Motivated to work independently and take a leadership role.

### Conditions of Employment:

- Permanent, full time position has an annual salary starting at \$40,000 and is negotiable based on qualifications and experience
- Flexibility to work evenings and weekends as programs require, average 35 hours/week.
- Possession of a vehicle and valid BC Drivers licence.
- Provision of a criminal records check.

Submit cover letter and resume to [Manager@CaledoniaNordic.com](mailto:Manager@CaledoniaNordic.com) attention General Manager. Digital submissions only with the position title in the subject line. Candidates selected for interview will be contacted.

**Applications will be accepted until the successful coach is found.**



Caledonia  
Nordic

CROSS COUNTRY SKI CLUB